

PURCHASE SUMMARY & CHECK LIST

Congratulation!

Your offer has been accepted and now we will work towards a Successful Closing!

CHECK LIST

Here is a list of things we need to complete as soon as we can.

- 1) select the Inspection Company and decide what types of inspections (General, Mold, Termite, Radon)
- 2) select Closing Agent (attorney or title company)
- 3) select Lender & get started
- 4) review Condo Doc & execute Receipt for Condo Docs (seller to provide)
- 5) submit application for approval
- 6) select and get insurance quotes (within 10 days of effective date)
- 7) make a note for second deposit due date
- 8) other _____
- 9) other _____

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Your New Naples Address:

Seller's Name:

Contract Effective Date;

Initial Deposit \$

due date

due date

due date

due date

Closing Date:

2nd Deposit:

due date

due date

due date

due date

Inspection Company	type of:
Name:	general
Address	radon
Phone #: fax:	mold
email:	termite
Contact Person	other

Buyer Closing Agent: Title Company / Attorney
Name:
Address:
Phone number: fax:
email:
Contact Person

Seller Closing Agent: Title Company / Attorney
Name:
Address:
Phone number: fax:
email:
Contact Person

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Lender
Name:
Address:
Phone number: fax:
email:
Contact Person

Insurance
Name:
Address:
Phone number: fax:
email:
Contact Person

Association Information	Application date:	FEE:\$
Name:		
Address:		
Phone number: fax:		
email:		
Contact Person:		

UTILITIES

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OTHER IMPORTANT NUMBERS

NOTES:

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INSPECTION COMPANIES

General, Mold, Radon, Termite, Wind Mitigation

Naples Home Inspectors, Inc.

Fred & Celia Minix

239- 435-1180

fminix@comcast.net

www.NaplesHomeInspectors.com

Housemaster

John Prete

239-430-8220

Note: Ask about the advertised "One Year Guarantee"

www.housemaster.com

Home Check Systems, Inc.

Jerry Triplett

239-261-6300

www.homechecksystemsinc.com

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CLOSING AGENTS

ATTORNEY:

Roetzel & Andress, L.P.A.

C. Neil Gregory, Esquire

850 Park Shore Drive

Naples, Florida 34103

Telephone 239 649 2707

Facsimile 239 261 3659

Bond Schonek & King

Jim Morey

4001 Tamiami Trail N. 2nd Floor

Naples, FL 34103

jmorey@bsk.com

239-659-3813

239-659-3812 fax

Coleman, Yovanovich & Koester, P.A.

Kevin Coleman

4001 Tamiami Trail North, Suite 300

Naples FL 34103

239-435-3535

kcoleman@cyklawfirm.com

TITLE COMPANY:

Island Title 5 Star Agency LLC

6300 Trail Blvd, Naples, FL 34108

239-597-1577

yafernandez@it5star.com

Lutgert Title

www.lutgert.com

4001 Tamiami Trail North

Naples, FL 34103-8703

(239) 649-3400

PURCHASE SUMMARY & CHECK LIST

LENDERS

Ellen Benton

Senior Loan Officer

SunTrust Mortgage, Inc.

3201 Tamiami Trail North

2nd floor

Naples, FL 34103

239-850-3348 cell

239-435-1879 fax

ellen.benton@suntrust.com

Ron Miller

Vice President

TIB Bank

6435 Naples Blvd.

Naples, FL 34109

Office 239 552-1014

Cell 239-250-9330

Fax 239-592-6974

rmiller@tibbank.com

Beth Reid

Mortgage Loan Originator

RBC Bank

5150 Tamiami Trail N.

Naples, FL 34103

Office: 239-298-5527

Mobile: 239-272-4461

Email: beth.reid@rbc.com

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Insurance Companies

NABOR CONTRACT; page 5 of 10 line 164-168 **g. INSURANCE:** BUYER is advised to immediately apply for casualty insurance in order to obtain a claim history report on the Property to ascertain the availability and cost of said insurance on the Property, which may be affected by past insurance claims on the Property, past insurance claims filed by Buyer and/or by BUYER'S credit status. BUYER may terminate this contract **within 10 days** after the Effective Date if past insurance claims on the Property increase the cost or restrict the availability of casualty insurance coverage for the Property.

Heritage Insurance Agency, LLC - Sheri Dorta

heritageins@earthlink.net
10611 N. Tamiami Trail, Suite B-2
Naples, FL 34108
(239) 594-0002 phone
(239) 254-0002 fax

Gulfshore Insurance

4100 Goodlette Road
Naples FL
239-261-3646

Great Florida Insurance of Naples

4444 9th Street N
Naples FL
239-659-3041

Lutgert Insurance

1395 Panther Lane
Naples FL
239-262-7171

PURCHASE SUMMARY & CHECK LIST

Jane Yeager Cheffy

Jane Cheffy

2375 Tamiami Trail North #310

Naples FL 34108

239-263-1130 fax 239-263-3827

janecheffy@earthlink.net